

Minutes of the Regular Board Meeting

October 10th, 2024

ATTENDING: Kurt Sixel, Dave Sneesby, Ivan De Jesus, Aniceto Guzman, and Susie Metzger (via ZOOM). Also in attendance were Bill Sharkey, Louie Ramsvig, Kayla Gosvener and Robin Pittman (via ZOOM). The meeting was called to order by Mr. Sixel at 5:00pm.

FLAG SALUTE

AGENDA ADDITIONS AND DELETIONS: None.

PUBLIC COMMENT: None.

REVIEW AND APPROVAL OF MINUTES: The minutes for the September 12th, 2024, Regular Board Meeting were reviewed. Mr. De Jesus motioned to approve the minutes as written. Mr. Sneesby seconded. Motion passed 5-0.

FINANCIAL REVIEW & MONTHLY VOUCHER: The financial status and monthly voucher were reviewed. Mr. De Jesus motioned to approve the monthly voucher as presented. Mr. Sneesby seconded. Motion passed 5-0.

The following payments were issued by the Chelan County Treasurer:

Payroll Checks: (\$20,135.68 in salaries and \$3,580.91 in benefits) Check #'s 123448, 123447, 123446, 123445, 27541

Voucher Checks: (\$ 21,483.67) Check #'s 951843, 951851, 951863, 951866, 951874, 951899, 951901, 951940, 951965, 951974, 951988, 952002, 951859, 951968, 952003, 952028, 952029, 952036, 952047, 952059, 952073, 952078, 952114, 952120, 952995

NEW BUSINESS

- a) **Manson Bay Marina Policy review (cancellation policy; Low season dates; marina gate hours):** The board discussed potential changes to the Marina policy. They will vote on changes at the November Regular board meeting.
- b) **WLC pet policy:** The board reviewed the pet policy at Wapato Lake Campground. The board all agreed to keep allowing pets and add a maximum leash length of 6 feet to our policy.

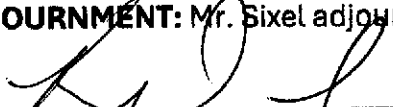
- c) **2025 budget review:** Mrs. Pittman emailed all board members the 2025 budget document to review.

OLD BUSINESS


- a) **Blackwatch 2024-2026 contract renewal & draft job description:** Mr. Ramsvig and board members discussed security services. Mr. Ramsvig requested that Mr. De Jesus recuse himself from the discussion. No decisions were made, and the topic will be revisited at the November 14 regular meeting.
- b) **Singleton Park field and court reservation guide and reservation forms:** Moved to November 14th Regular board meeting.
- c) **PROJECT UPDATES:**
 - a. **Leffler Field soil remediation planning: Consultant SOQ evaluations and selection:** Mrs. Pittman will reach out to the board with a special meeting date to review and select a consultant.
 - b. **Singleton beach volleyball courts: location proposal, written bids, etc.:** Moved to November 14th regular board meeting.

Director's Report: Mrs. Pittman provided a review of the past month's activities. Mrs. Pittman suggested moving the board meetings to earlier. The board agreed and decided to move it to 4:00pm, every second Thursday of the month.

ADJOURNMENT: Mr. Sixel adjourned the meeting at 6:33pm.



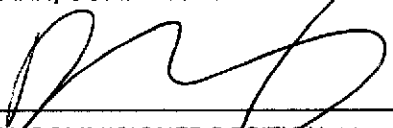
KURT SIXEL, CHAIRMAN, COMMISSIONER POSITION #3



IVAN DE JESUS, VICE-CHAIRMAN, COMMISSIONER POSITION #2



ANICETO GUZMAN, COMMISSIONER POSITION #1



DAVE SNEESBY, COMMISSIONER POSITION #4



SUSIE METZGER, COMMISSIONER POSITION #5

Minutes of the Special Board Meeting

October 23rd, 2024

ATTENDING: Kurt Sixel, Aniceto Guzman, Ivan De Jesus, Susie Metzger, and Dave Sneesby. Also in attendance were Mike Kirk, Anselmo Pacheco, and Robin Pittman. The meeting was called to order by Mr. Sixel at 4:00pm.

FLAG SALUTE

PUBLIC COMMENT

LEFFLER FIELD SOIL REMEDIATION PLANNING (CONSULTANT EVALUATIONS AND SELECTION): Commissioners provided their scored evaluation forms and placed them in order from highest score to lowest score. After discussion, Mrs. Susie Metzger motioned to select Maul Foster Alongi ("MFA") as the Leffler Field Integrated Planning Project Phase 2 consultant. Mr. Aniceto Guzman seconded. Motion passed 5-0.

SINGLETON AND WILLOW POINT PARK PLANNING FOR RECREATION ACCESS (CONSULTANT EVALUATIONS AND SELECTION): Commissioners provided their scored evaluation forms and placed them in order from highest score to lowest score. After discussion, Mr. Dave Sneesby motioned to select Michael Terrell- Landscape Architecture ("MTLA") as the Singleton Park and Willow Point Park Planning for Recreation Access Project consultant. Mr. De Jesus seconded. Motion passed 5-0.

2025 BUDGET STRATEGY & DEADLINES: Mrs. Robin Pittman explained the November 30, 2024, deadline for the 2025 levy certification and budget approval. Commissioners determined it best to go through the draft budget line by line, discussing each.

-The commercial launch pass rate was discussed and will be increased to a proposed \$750 each.

-Mrs. Pittman was advised to increase wages by 2.5% (the 2025 COLA rate).

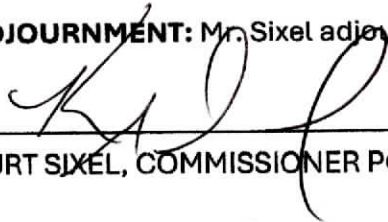
-The Launch Attendant will be a standalone position and is expected to increase revenue enough to offset or exceed the cost of wages and benefits.

-The proposed Aquatic Supervisor in Training position was discussed at length. Due to budget constraints, it was agreed that this position may be allowed as a 2-week position, rather than the proposed 5 months.

-The proposed Office Aide position was denied due to budget constraints.

- Mr. Sixel and Mrs. Pittman will meet with Blackwatch Security to discuss the coming year and possible contract changes.
 - Equipment purchases were discussed with Mr. Anselmo Pacheco, Maintenance Foreman. This will be budgeted according to need and available funds, and purchased over the next several years rather than all at once.
 - Mrs. Pittman will create a new budgeting spreadsheet in which all capital expenses, project-related professional services, and grant funding will be accounted for independently of the primary M&O items.
 - Wapato Lake Campground line items (109) will be merged into the Parks (101) budget to more fully capture the financial status of the District.
- These changes will be reviewed at the November 14, 2024 Regular meeting.

ADJOURNMENT: Mr. Sixel adjourned the meeting at 5:40pm.



KURT SIXEL, COMMISSIONER POSITION #3



ANICETO GUZMAN, COMMISSIONER POSITION #1



IVAN DE JESUS, COMMISSIONER POSITION #2



SUSIE FOX COMMISSIONER POSITION #5



DAVE SNEESBY, COMMISSIONER POSITION #4