

## **Minutes of the Regular Board Meeting**

**September 12th, 2024**

**ATTENDING:** Kurt Sixel, Dave Sneesby, Ivan De Jesus, Aniceto Guzman, and Susie Fox. Also in attendance were Bill Sharkey, Craig Pittson, Trent Lyman, and Robin Pittman. The meeting was called to order by Mr. Sixel at 5:00pm.

### **FLAG SALUTE**

**AGENDA ADDITIONS AND DELETIONS:** None.

**PUBLIC COMMENT:** Mr. Trent Lyman mentioned that Singleton Park's fields are looking better than expected after the Fire Base Camp moved out.

Mr. Bill Sharkey asked the Board to consider the following points, and to have responses at the November meeting:

- To improve information-sharing with the community, consider sending a newsletter to the community 4 times per year rather than the current 2. Mr. Sneesby suggested posting signs at project sites to help spread the news.
- The Manson Bay Marina Policy; review and consider revising the cancellation policy, winter moorage dates and rates, and marina gate hours.
- Consider approving the addition of 1 seasonal office support person.

**REVIEW AND APPROVAL OF MINUTES:** The minutes for the August 8, 2024, Regular Board Meeting were reviewed. Mrs. Metzger motioned to approve the minutes as written. Mr. De Jesus seconded. Motion passed 5-0.

**FINANCIAL REVIEW & MONTHLY VOUCHER:** The financial status and monthly voucher were reviewed. Mr. De Jesus motioned to approve the monthly voucher as presented. Mr. Sneesby seconded. Motion passed 5-0.

The following payments were issued by the Chelan County Treasurer:

**Payroll Checks: (\$ 32,396.96 in salaries and \$ 5,619.25 in benefits) Check #'s 122069, 122068, 122067, 122066, 122065, 122064, 122063, 27421, 27420, 27419, 27418, 27417, 27416**

950031, 949934, 949904, 949924, 949937,  
949979, 950028, 950044, 950048, 950056, 950064, 950066, 950067, 950083, 950104,  
950110, 950123, 950170, 950179, 950208

## NEW BUSINESS

- a. **Blackwatch 2024-2026 contract renewal:** A contract renewal proposal was reviewed by commissioners. After discussion, it was decided that a full job description and District agreement should be drafted. The time frame of required services was questioned, including contracted hours, and the necessity of daytime summer and evening winter services. Mrs. Metzger and Mr. De Jesus will work together to create a draft agreement and job description for review at the October meeting. It was noted that a daily log will be required to be included with the monthly invoices.
- b. **Singleton Park- league usage agreements and scheduling:** Due to increasing demand for field usage, Mrs. Pittman recommended that a formal usage policy be established; a sample document was provided for review. The need for an interlocal usage agreement with the Manson School District was identified during discussion, as well as the need for agreements with outside/independent clubs and leagues.

## OLD BUSINESS

- a. **TLC Marine pilot program report:** Mr. Donovan was scheduled to provide a report to the board regarding usage data for his rescue service pilot program but was not in attendance. The board discussed his request to continue parking at Old Mill through the end of the month. That request was denied, although it was noted that the equipment had already been removed from the premises.
- b. **Grant project updates:** The following updates were provided.
  - i. **Old Swim Hole development:** The project timeline and budget were discussed. Mrs. Pittman explained that the test pile installation should be scheduled soon.
  - ii. **Leffler Field soil remediation planning:** Mrs. Pittman provided the proposed RFP document. It will be advertised during the upcoming month, with proposals being available to the board at the October regular meeting. SOQ Evaluations can be conducted at that time.
  - iii. **Leffler Field acquisition:** No update.
  - iv. **Willow & Singleton Park access planning:** We received our cultural resource approval to proceed.
  - v. **Singleton parking lot resurfacing:** The RCO should be sending the grant agreement out for electronic signature.

# MANSON parks

AND RECREATION DISTRICT

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vi. **Beach volleyball court update:** Commissioners shared their expectations for the project. Mrs. Pittman will communicate these items with project coordinator Gillian Walsh. These items included:

- Reminder to present location for approval.
- Request for a written bid from the contractor, complete with acknowledgement of drainage and irrigation needs.
- Consideration of impact to parking and potential mitigation.
- This project will be considered a donation to the public facility and will not grant Kahiau Beach Volleyball any usage prioritization or ownership.

c. **Director's Report:** Mrs. Pittman provided a review of the past month's activities. Notable discussions included a report received from a Willow Point Park neighbor, who is concerned about park visitors swimming after floaties and becoming exhausted. He and his family have directly assisted in recoveries and a resuscitation. Mrs. Pittman will check with Enduris to see if they have suggestions for improved safety. A separate item of discussion was the director's concern over dogs being allowed at Wapato Lake Campground during the busy season. The Board will review policies and consider changes if necessary.

**ADJOURNMENT:** Having no further business to address, Mr. Sixel adjourned the meeting at 6:31pm.

  
KURT SIXEL, CHAIRMAN, COMMISSIONER POSITION #3

  
IVAN DE JESUS, VICE-CHAIRMAN, COMMISSIONER POSITION #2

  
ANICETO GUZMAN, COMMISSIONER POSITION #1

  
DAVE SNEESBY, COMMISSIONER POSITION #4

  
SUSIE METZGER, COMMISSIONER POSITION #5