

Minutes of the Regular Board Meeting

February 8th, 2024

ATTENDING: Kurt Sixel, Dave Sneesby, Ivan De Jesus, and Susie Fox. Also in attendance were Bill Sharkey, Robin Pittman, and Kayla Gosvener. The meeting was called to order by Mr. Sixel at 4:09pm.

FLAG SALUTE

COMMISSIONER #4 APPOINTMENT: Mr. Sixel read the Oath of Office to Mr. David Sneesby and swore him in as Commissioner #4.

AGENDA ADDITIONS AND DELETIONS: Ms. Fox motioned to add the following two items to the agenda. Mr. De Jesus seconded. Motion passed 4-0.

- 1) Addition of phone numbers and email address to the District website.
 - a. Mrs. Pittman shared that park-issued emails have already been added. Mr. Sixel and Mr. Sneesby declined adding their phone numbers to the website, but Mr. De Jesus and Ms. Fox gave their permission.
- 2) Addition of recently-received Leffler field documents and conceptual designs.
 - a. Mrs. Pittman provided copies of documents which were recently received from Pacific Engineering.

PUBLIC COMMENT: None.

REVIEW AND APPROVAL OF MINUTES: The minutes for the January 11th, 2024, Regular Board Meeting were reviewed. Mr. De Jesus motioned to approve the minutes as written. Ms. Fox seconded. Motion passed 4-0.

FINANCIAL REVIEW & MONTHLY VOUCHER: The financial status and voucher were reviewed. Mr. Sixel requested that future financial reviews include a breakdown of our operating budget, grant expenditures, and capital expenses separately. Mr. Sneesby motioned to approve the monthly voucher as presented. Mr. De Jesus seconded. Motion passed 4-0.

The following payments were issued by the Chelan County Treasurer:

Payroll Checks: (\$ in salaries and \$ in benefits)

Voucher Checks: (\$) Check #'s

NEW BUSINESS

- a. **PDC reminder:** Commissioners were reminded of the April 15th deadline to file their F1 Financial Disclosures.
- b. **Special Election preparation**
 - i. **Explanatory Statement:** Mrs. Pittman provided a draft Explanatory Statement for the upcoming April 23rd election. Commissioners provided their input. Mrs. Pittman will edit the proposed document and redistribute via email.
 - ii. **Ballot measure Pro and Con Committees:** Mrs. Pittman let the board know that a Pro and Con committee needs to be formed. If we are unable to find a committee, the County will appoint committee members for us. Ms. Fox motioned to allow Mrs. Pittman to coordinate appointment; Mr. De Jesus seconded. Motion passed 4-0.
- c. **Proposed Commissioner Attendance Policy:** Commissioners allowed for the input of Mr. Bill Sharkey regarding the need for a Board Attendance Policy. Mr. Sixel then performed the 1st reading of the proposed bylaw changes: addition of a commissioner attendance policy. Changes were recommended and will be presented at the next regular Board meeting.

OLD BUSINESS

- a. **Grant project updates:**
 - i. **Old Swim Hole development:** Mr. Sixel let Mrs. Pittman know about an LTAC grant that County Commissioner, Tiffany Gering, told him about. Mrs. Pittman will look research the grant and apply.
 - ii. **Leffler Field soil remediation planning:** Mrs. Pittman provided the board members with a Google image of Leffler field. She would like them to draw what they would like to see at Leffler field and send it to her. Commissioners instead elected Mr. Sixel to draft his ideas to be distributed via email. Feedback will be distributed by Mrs. Pittman and then Aspect and Pacific Engineering will be asked to provide a CAD version.
 - iii. **Leffler Field acquisition:** No update.
 - iv. **Willow & Singleton Park access planning:**
 1. **RFQ:** Mrs. Pittman informed the board that no RFQ's were received in response to the published RFQ. The board agreed


parks

AND RECREATION DISTRICT

February 8th, 2024

- b. **2024 Goals:** Mr. De Jesus motioned to approve the goals as written. Mr. Sneesby seconded. Motion passed 3-0.
- c. **Director's Report:** Mrs. Pittman provided a review of the past month's activities.

ADJOURNMENT: Having no further business to address, Mr. Sixel adjourned the meeting at 5:43pm.



KURT SIXEL, CHAIRMAN, COMMISSIONER POSITION #3



IVAN DE JESUS, VICE-CHAIRMAN, COMMISSIONER POSITION #2

ANICETO GUZMAN, COMMISSIONER POSITION #1



DAVE SNEESBY, COMMISSIONER POSITION #4

SUSIE FOX, COMMISSIONER POSITION #5