

Minutes of the Regular Board Meeting

Manson Park & Recreation District

June 9th, 2022

ATTENDING: Robert Campbell, Randy Reed, and Aniceto Guzman. Also attending were Kayla Gosvener and Robin Pittman. The meeting was called to order by Mr. Campbell at 4:14pm.

FLAG SALUTE

AGENDA ADDITIONS AND DELETIONS:

- **Ed Armbruster memorial** – Mrs. Judy Steele requested that the Park District replace the missing Ed Armbruster memorial sign at Singleton Park. After discussion, Mr. Campbell motioned to approve the request and Mr. Guzman seconded. Motion passed 3-0. Mrs. Pittman will work with Mrs. Steele to find a suitable replacement.
- **Board meeting time change**- The board discussed changing the time of the board meetings. Mr. Guzman motioned to approve the time change to 5:15pm on the 2nd Thursday of every month. Mr. Reed seconded. Motion passed 3-0.

APPROVAL OF MINUTES: The minutes of the May 12th, 2022, Regular Board Meeting were reviewed. Mr. Reed motioned to approve the minutes as written. Mr. Guzman seconded. Motion passed 3-0. The minutes of the May 26th, 2022, special board meeting were reviewed. Mr. Guzman motioned to approve the minutes as written. Mr. Reed seconded. Motion passed 3-0.

FINANCIAL REVIEW & VOUCHER: The financial status and voucher were reviewed. Mr. Reed motioned to approve the monthly voucher as written. Mr. Guzman seconded. Motion passed 3-0.

The following payments were issued by the Chelan County Treasurer:

Payroll Checks: (7/5/2022, \$29,986.39 in salaries and \$6,314.75 in benefits): 96402, 24116, 24117, 24118, 24119, 24120, 24121, 24122, 96397, 96398, 96399, 96400, 96401

Voucher Checks: (6/17/2022, \$29,150.03): 901764, 901796, 901824, 901837, 901846, 901872, 901898, 901935, 901946, 901972, 901975, 901987, 901990, 902012, 902019, 902058, 902079, 902081, 902097, 902150, 902182, 902248

OLD BUSINESS:

Marina Policy Committee: Below are the recommendations from the Manson Bay Marina Committee that the Board discussed at length and voted on.

Manson Bay Marina Committee's Recommendations to the Manson Park Board

1. **Create a no-show policy and enforce it.** A specific time frame was not recommended, but it was suggested to consider common reasons for late arrival including poor boating conditions and up-lake where there is no cellphone coverage. **The Board Voted NO on this recommendation. It would be nearly impossible for office staff to verify if a customer occupied a slip late at night or over the weekend.**

2. Consider hiring a marina attendant or add to the job description of the Park Aid. This will help ensure compliance with marina rules and will put another set of eyes on the marina for better occupancy monitoring. The Board voted YES to adding "marina attendant" to the description of the Park Aide.

3. Eliminate the cancellation fee and offer refunds or account credits to encourage better communication and more slip availability. Office staff would ask that notifications of cancellation be required during business hours, as we cannot address after-hours cancellations in a timely fashion. The Board voted NO. However, it was decided that the office can continue to work with customers on a case-by-case basis as a matter of procedure, rather than policy.

4. Continue to explore options for online reservation capability. This would allow for a completely electronic means of reservations to improve equity. The Board voted YES to online reservations.

5. Require guests to reserve by boat ID rather than by name. This will help ensure compliance with RCO funding requirements and will also positively impact slip availability. The Board voted that guests shall register by name AND state registration number at the time of booking.

6. Communicate intentions (improving equity of slip reservations) with current reservation holders. The Board voted YES to this recommendation.

OLD BUSINESS:

Old Swim Hole Development: A status update was provided.

Manson Bay Marina Planning: A status update was provided.

Leffler Field soil remediation planning: An update of the soil remediation project was provided.

Director's Report: Mrs. Pittman provided a monthly review of the district's activities.

NEW BUSINESS:

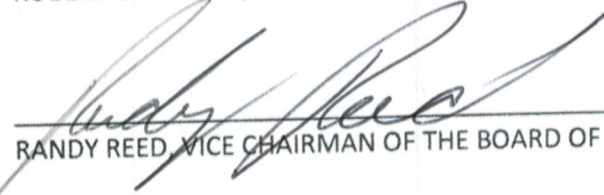
Proposed pickleball court improvement project funding: After discussion, the Board decided that the pickleball court resurfacing project shall be funded by the District. A maximum amount of \$6,000 from the 2022 "Equipment Purchases" budget (line item # 675.101.57600.35.001) will be reallocated to fund this project. It is being pulled from this particular budget line because new trucks have not been available for purchase in 2022. If they do become available, they will almost certainly cost more than the allocated amount.

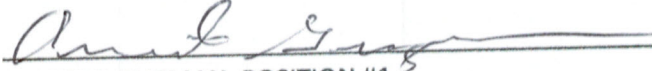
Introduction to pickleball classes: Mrs. Pittman discussed pickleball classes that Brenda Brooks-Gelwicks would like to offer at Singleton Park. All board members approved of partnering with her to offer these classes.

Fall youth soccer: Mrs. Pittman discussed options for Fall youth soccer. The board agreed that Mrs. Pittman should make the final decision.


ADJOURNMENT: Mr. Campbell adjourned the meeting at 6:52pm.


ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5


RANDY REED, VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #4


ANICETO GUZMAN, POSITION #1

DAVID SNEESBY, COMMISSIONER POSITION #2


KURT SIXEL, COMMISSIONER POSITION #3