

## **Minutes of the Regular Board Meeting**

### **Manson Park & Recreation District**

**November 12<sup>th</sup>, 2021**

**ATTENDING:** Robert Campbell, Taylor Quigley, and Dave Sneesby. Also in attendance were Kurt Sixel, Kayla Gosvener, and Robin Pittman.

**ADDITIONS AND DELETIONS:** Mrs. Pittman added "Consultant Selection for Manson Bay Marina planning project" and "Bylaws; Term Limits".

**Consultant Selection for Manson Bay Marina planning project (Agenda addition):** The board reviewed Statements of Qualifications submitted by Grette associates and Reid Middleton. Each Board member was provided a scoresheet, which they completed and returned to Mrs. Pittman for computation. Mrs. Pittman announced that the Board unanimously selected Grette Associates for the project.

**Bylaws, Terms (Agenda Addition):** The Board conducted the first reading of District Bylaws. Current Board Terms state "Four positions on the board will be four (4) year terms and one position will be a (2) two year term." As required by state law, all positions will be four-year terms. This will be read and discussed again at the following two open public meetings.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** The minutes for the October 14<sup>th</sup>, 2021, Regular Board Meeting were reviewed. Mr. Quigley motioned to approve the minutes as written. Mr. Sneesby seconded. Motion passed 3-0.

**FINANCIAL REVIEW & MONTHLY VOUCHER:** The financial status and voucher were reviewed. Mr. Sneesby motioned to approve the monthly voucher. Mr. Quigley seconded. Motion passed 3-0.

The following payments were issued by the Chelan County Treasurer:

Payroll Checks: (11/5/2021, \$15,780.59 in salaries and \$3,341.25 in benefits) Check #'s: 89056, 89057, 89058, 89059, 89060, 23214

Voucher Checks: (11/19/2021, \$10,942.89) Check #'s: 890497, 890510, 890515, 890520, 890529, 890583, 890643, 890660, 890668, 890677, 890696, 890710, 890721, 890729, 890760, 890820, 890823

### **OLD BUSINESS-**

**2022 Budget:** The proposed 2022 budget was reviewed. Employee benefits and increases at the launch and marina were discussed. Mr. Quigley motioned to approve the 2022 budget as written. This approval is to include the proposed employee wages and benefits, as well as increases to the Old Mill non-resident launch pass rate and nightly high-season marina rates. Mr. Sneesby seconded. Motion passed 3-0.

**Marina Policy Committee update:** Mrs. Pittman is still researching online reservation systems for the Marina. Campground Master, the system currently used by the District, is looking the most promising. For the 2022 season, office staff and marina guests are to follow existing reservation procedures. Reservations will be accepted (based on availability) if placed via phone message or email after 12:00am on January 1.

**Leffler Field soil remediation update:** Mrs. Pittman shared that she and Kara Raftery (of Pacific Engineering) had several meetings with the Environmental Protection Agency and Department of Ecology regarding grant funding for soil remediation. An application for the IPG program will be submitted next week. If awarded, it will provide funding for the planning portion of soil cleanup at Leffler Field.

**Board Bylaws change: eliminating "The chairman term limit is three years." (Second reading):** The Board conducted the second reading of district Bylaws. Current officer term rules state "The chairman term limit is three years." As a position which is assigned by vote of fellow Commissioners, it was noted that this is unnecessary and should be eliminated. It will be read and discussed again for the final time at the District's next open public meeting.

**Director's Report:** Mrs. Pittman reviewed the past month's activities.

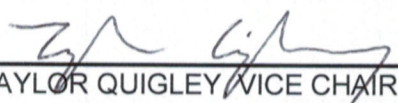
#### **NEW BUSINESS-**

**Metal Detecting Policy:** Mrs. Pittman provided a metal detecting policy for all Manson Parks. Mr. Sneesby motioned to approve the policy. Mr. Quigley seconded. Motion passed 3-0.

**2022 Levy Resolution and Certification forms:** Mr. Quigley motioned to approve the levy resolution and certification forms. Mr. Sneesby seconded. Motion passed 3-0.

**ADJOURNMENT:** Mr. Campbell adjourned the meeting at 6:06pm.

  
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ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5

  
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TAYLOR QUIGLEY VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #1

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DAVID SNEESBY, COMMISSIONER POSITION #2

  
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ROSS YOUNG, COMMISSIONER POSITION #3

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RANDY REED, COMMISSIONER POSITION #4