

mansonparks

AND RECREATION DISTRICT

Annual Report



2019

In Parks We Play

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**MANSON PARK & RECREATION
DISTRICT'S
MISSION STATEMENT**

“To provide an exceptional outdoor experience for everyone”.

BOARD OF DIRECTORS

Robert Campbell

Chairman

Travis Schoenwald

Vice-Chairman

Taylor Quigley

Commissioner

Randy Reed

Commissioner

Ross Young

Commissioner

KEY STAFF

Robin Pittman

Parks Director

Robin Pittman

AAU Coordinator

Monica Barker

Administrative Assistant January– March, June-August

Tracy Pagel

Temporary Administrative Assistant April-May

Stacia Brown

Administrative Assistant September-December

Erasmo De Jesus

Maintenance Foreman

Randy Goebel

Maintenance

Anna Angio

Campground Host

2019 GOALS & OBJECTIVES

Manson Park and Recreation District's primary goal is to provide park and recreational opportunities for the Manson community and its visitors. The Board of Commissioners have identified 6 goals, with objectives to support each.

1) Operate, maintain, and improve parks that serve the people of Manson and its visitors. • Promote acquisition of park property as the Manson area grows. • Develop existing park property. • Collaborate with other local entities.

2) Provide diverse recreation, socialization, and program opportunities for the community and its visitors. • Promote park facilities and programs to community groups, individuals and visitors whenever possible. • Create additional programs to enhance the user experience.

3) Maintain, enhance, and expand waterfront parks and facilities.

- Construct and maintain waterfront parks. • Construct and maintain dock and marina facilities. • Maintain current water access points and seek additional water access. • Enhance viewing access by way of trails and viewpoints. • Add bike and pedestrian trails where feasible. • Provide benches, table, or other seating for park visitors. • Create designated entry points for non-motorized watersports.

4) Maintain high maintenance standards for all parks and facilities. • Ensure that enough manpower and resources are available for park maintenance. • Provide staff with tools and equipment necessary to efficiently perform duties. • Provide staff training to ensure quality work performance including, but not limited to, high standards of excellence, efficiency, safety, and positive image. • Encourage volunteerism to help maintain parks and create a sense of ownership. • Set schedules appropriately to ensure efficient use of time and resources.

5) Maintain a solid financial base for the District. • Submit and support O & M levies and special levies/bonds. • Charge user fees for programs, facility use, and services as appropriate. • Acquire quality goods and services for the best price possible. • Increase reserve account for greater grant potential. • Monitor and adhere to annual budget.

6) Develop financial opportunities for future park facilities and programs. • Identify and seek grants for expansion and development projects. • Develop and promote a gifting or memorial program. • Collaborate with various entities to encourage donations and sponsorships. • Create a public relations program.

PARKS AT A GLANCE

MANSON BAY PARK



Enjoy a picnic at the park or swim in Manson’s protected bay. The park is located within walking distance of the downtown area shops and restaurants. Manson Bay’s swim area is the only facility on Lake Chelan with lifeguards on duty during the summer months.

Manson Bay Swim Area Amenities:

- Pier with ladders for water access
- Designated swim area with lifeguards
- Red Cross accredited Lifeguards (seasonal)
- Restrooms & benches
- Shaded grassy area
- Three (3) Day Use docks for boaters
- Free swim lessons

A total of 541 students received free swim lessons in 2019

PARKS AT A GLANCE (cont'd)

OLD SWIM HOLE



The Old Swim Hole is a dog-friendly swim park. The fenced perimeter makes this a great place for you and your pooch to enjoy a day at the lake.

Old Swim Hole Amenities:

- Grassy area
- Dog-friendly off-leash park
- Water faucet
- Doggie clean-up station with bags & garbage can
- Outhouse
- Water access from seawall (no beach during summer months)

PARKS AT A GLANCE (cont'd)

MANSON BAY MARINA



Our 32-slip marina offers basic slips as well as slips with water and electricity. Walk from your boat to downtown Manson's restaurants, shops, and Manson Bay Park.

Marina Amenities:

- Slips available with water and electricity
- October to mid-April, limited winter moorage is available at a discounted rate
- Restroom and shower facilities available nearby (at Park office)
- Public pump out station available April through October

Manson Bay Marina's occupancy for 2019 was 3,658 of 9,330 possible. For the high season (April 18-October 1), occupancy was significantly higher at 3,111 of 4,988.

PARKS AT A GLANCE (cont'd)

OLD MILL PARK



This 20-acre park is known as one of the best launch facilities on Lake Chelan. Its Day Use park is a great place to relax and have a lake-side picnic. This User Fee facility also allows visitors to park their vehicles and/or trailers for up to 7 consecutive days while they venture up lake.

Old Mill Boat Launch Amenities:

- 4-lane boat launch
- 123 boat and trailer parking sites
- Fish cleaning station
- Public restrooms
- Grassy area with plenty of shade trees
- Picnic tables and barbecues
- Day use dock with a public pump out station (no cost to boaters; available April-October)
- Automated pay station during peak season for easy payment
- Year-round use, plowed in the winter

PARKS AT A GLANCE (cont'd)

WAPATO LAKE CAMPGROUND



Wapato Lake Campground is a small, family friendly campground located on the shores of Wapato Lake. This campground offers 24 RV sites with full electrical hookups and water, as well as 15 tent sites.

Campground Amenities:

- On-site host
- 30 amp and 50 amp RV sites with water hookups
- Picnic tables & swimming area
- Restrooms with pay showers
- Adjoining public boat launch with parking, dock, and gazebo
- Campfire pits

Tent site occupancy was 862 of a possible 2,727. Occupancy for 30-amp sites was 756 of 1,591; 786 of 2,464 for 50-amp sites.

PARKS AT A GLANCE (cont'd)

WILLOW POINT PARK



Photo by Monica Barker

Willow Point Park is a 2-acre hillside park on the north shore of Lake Chelan. Visitors can enjoy the beauty of Lake Chelan while splashing in its waters or enjoying a picnic lake-side.

Willow Point Park Amenities:

- Designated swim area
- Playground
- Picnic tables and barbeques
- Large grass area
- Mature shade trees
- NEW! Men's & Women's restroom, each with one toilet, sink, bench, and baby changing station.

PARKS AT A GLANCE (cont'd)

SINGLETON PARK



Singleton Park is located just one mile east of downtown Manson. With its ball fields, playground, and outdoor basketball/racquetball court, this park is designed for the recreation enthusiast! This park gets plenty of use from Spring through Fall.

Singleton Park Amenities:

- Softball, baseball and t-ball fields
- Soccer field
- Basketball/racquetball court
- Large open grassy areas
- Playground equipment
- Restrooms
- Large gazebo (for reservations, contact the Park office)
- Ample parking

PROGRAMS

AAU basketball, baseball/softball/t-ball, and soccer

Swim Lessons

Annual Egg Hunt

Manson Apple Blossom Parade

Ice Skating event in Wenatchee

Yoga

Holiday Sing-Along

2019 FINANCIALS

Manson Park & Recreation District

Financial Review for 2019

	2019 BUDGET	2019 REVENUE	2019 EXPENDITURES
GRAND DISTRICT TOTAL REVENUE:			
Manson Parks 101	\$ 422,850.00	\$478,940.17	
WLC 109	\$ 72,150.00	\$80,068.10	
TOTAL:	\$ 495,000.00	\$ 559,008.27	
GRAND DISTRICT TOTAL EXPENDITURE:			
Manson Parks 101	\$422,850.00		\$ 574,006.08
WLC 109	\$72,150.00		\$ 50,515.53
TOTAL:	\$ 495,000.00		\$ 624,521.61
GRAND DIFFERENCE:	\$ -		\$ (65,513.34)
RESERVE ACCOUNT STATUS	\$ 222,170.87		
Parks 101 Cash Status	\$ 1,068.55		
WLC 109 Cash Status	\$ 1,000.00		

FINANCIAL NOTE TO MEMBERS ANNUAL REPORT 2019

This note satisfies the State Auditor's requirement regarding pool membership and self-insurance.

Financial Note to Enduris Member Financial Statements

Manson Park & Recreation District is a member of Enduris. Chapter 48.62 RCW provides the exclusive source of local government entity authority to individually or jointly self-insure risks, jointly purchase insurance or reinsurance, and to contract for risk management, claims, and administrative services. The Pool was formed July 10, 1987 pursuant to the provisions of Chapter 48.62 RCW, Chapter 200-100 WAC, and Chapter 39.34 RCW when two counties and two cities in the State of Washington joined together by signing an interlocal governmental agreement to fund their self-insured losses and jointly purchase insurance and administrative services. As of August 31, 2019, there are 547 Enduris members representing a broad array of special purpose districts throughout the state. Enduris provides property and liability coverage as well as risk management services and other related administrative services.

Members make an annual contribution to fund the Pool and share in the self-insured retention. The self-insured retention is:

\$1,000,000 self-insured retention on liability loss - the member is responsible for the first \$1,000 of the amount of each claim, while Enduris is responsible for the remaining \$999,000 on a liability loss.

\$250,000 self-insured retention on property loss - the member is responsible for the first \$1,000 of the amount of each claim, while Enduris is responsible for the remaining \$249,000 on a property loss. For property losses related to boiler and machinery Enduris is responsible for the first \$4,000 of the claim.

Enduris acquires reinsurance from unrelated insurance companies on a "per occurrence" basis to cover all losses over the self-insured retentions as shown on the policy maximum limits. Liability coverage is for all lines of liability coverage including Public Official's Liability. The Property coverage is written on an "all risk", blanket basis using current Statement of Values. The Property coverage includes but is not limited to mobile equipment, boiler and machinery, electronic data processing equipment, business interruption, course of construction and additions, property in transit, fine arts, cyber and automobile physical damage to insured vehicles. Liability coverage limit is \$20 million per occurrence and property coverage limit is \$1 billion per occurrence. Enduris offers crime coverage up to a limit of \$1 million per occurrence.

Since Enduris is a cooperative program, there is joint liability among the participating members.

The contract requires members to remain in the Pool for a minimum of one year and must give notice 60 days before terminating participation. The Master Agreement (Intergovernmental Contract) is automatically renewed after the initial one (1) full fiscal year commitment. Even after termination, a member is still responsible for contribution to Enduris for any unresolved, unreported and in-process claims for the period they were a signatory to the Master Agreement.

Enduris is fully funded by its member participants. Claims are filed by members with the Pool and are administered in house.

The Pool is governed by a Board of Directors which is comprised of seven board members. The Pool's members elect the Board and the positions are filled on a rotating basis. The Board meets quarterly and is responsible for conducting the business affairs of Enduris.

2019 PRIORITIES

Wapato Lake Campground

- Improved camper satisfaction
- Improved signage
- Continued high-quality restroom and facility maintenance
- Install a dish washing sink near restrooms
- Repairs to both docks and boat launch

Willow Point Park

- Repair of intermittently-working restrooms
- New stairs to water if permitting possible
- Additional picnic tables

Manson Bay Park

- Replace sprinklers in flower beds above restrooms
- Work with PUD to remedy the sand level in the swim area
- Repaint wood benches
- Install new park rules sign
- Move handrails in swimming area
- Retrofit remaining fixtures

Old Mill Park

- Improved maintenance at restrooms, fish cleaning station, and facilities
- Continue to improve customer relations
- Repair damaged decking on footbridge
- New signs where necessary, remove unnecessary signs
- Memorial or park feature utilizing Nat Bender's donation
- Repair non-working light nearest ramp
- Reduce turf watering
- Pick up dog refuse daily

Singleton Park

- Improved turf maintenance
- Improved playground maintenance– weekly sand leveling
- Improved restroom maintenance
- Paint shop doors
- Improved litter clean-up
- Removal of sprinklers and shrubs that present tripping hazard
- Improve safety between gazebo and playground
- Upgraded playground equipment

2019 PRIORITIES

Manson Bay Marina

- Continued marina guest satisfaction
- Better guest compliance
- Replace pile caps as needed
- Better maintenance of dock surface (remove bird droppings regularly)

Old Swim Hole

- Remove debris/ rocks from swim area
- Improved pick-up of dog refuse
- Mark out property line
- Repair of erosion if possible
- Improved signage

AAU

- Improved communication
- Continued maintenance and tracking of equipment

Maintenance

- Improve efficiency
- Obtain new maintenance trailer

Office

- Surplus unneeded office equipment
- Improve maintenance/cleaning of restrooms
- Create policies as needed per recommendation of Washington State Auditor

*Thank you to all the supporters of the
Manson Park & Recreation District. We are proud to
serve our community and couldn't do it without the help
of our Board of Directors, staff, volunteers, and
community!*

