

Minutes of the Regular Board Meeting  
Manson Park & Recreation District  
September 8th, 2016

**Attending:** Travis Schoenwald, Sarah Cushing, Randy Reed, Marylene Rios, Rob Campbell, Wai Tim Petersen, and Robin Pittman. Also in attendance was Bill Sharkey. The meeting was called to order by Mr. Schoenwald at 4:08pm.

**FLAG SALUTE**

**AGENDA DELETIONS AND ADDITIONS:** None

**PUBLIC COMMENT/QUESTIONS:** None

**APPROVAL OF MINUTES:** The meeting minutes for August 11<sup>th</sup>, 2016 were reviewed. A motion was made by Mr. Campbell to approve the minutes as written. Mr. Reed seconded. Motion passed 5-0.

**FINANCIAL REVIEW:** Mr. Petersen provided a review of the monthly financial reports and voucher. After questions were answered regarding the Lake Chelan Reclamation District invoices, Mr. Campbell motioned to approve the voucher for \$13,195.50. Mrs. Rios seconded. Motion passed unopposed.

-Voucher: Warrants #788233 to #788506 were issued from the Chelan County Treasurer on 09/16/2016.

-Payroll: Warrants #9923 through #9928 and #29817 through #29823 were issued from Chelan County Treasurer on 09/02/2016.

**OLD BUSINESS**

**Director's Report:** Mr. Petersen updated the Board on Manson Hydrofest. He also touched on the status of the light poles at Old Mill Park. The PUD inspected the poles and determined that there is still an estimated life of 5 to 7 years remaining. They will not be repaired or replaced at this time.

**Park Improvements:**

-**Downtown Waterfront Master Plan:** Several RFQs were submitted and Board members are still in the process of reviewing them. Selection has been tabled until next month's meeting.

-**Willow Point:** The restroom project has been approved by the Department of Ecology and we are now in a 21-day waiting period before any type of work can begin. Mr. Hibbard put the job out to bid; however, no bids were received. He notified the Board of the possibility of negotiated bids, which will be further investigated. Mr. Schoenwald brought up the idea of obtaining a pre-fab restroom as an alternative to the brick-and-mortar option currently proposed. The Board would like to entertain this idea. More information will be provided at the next meeting.

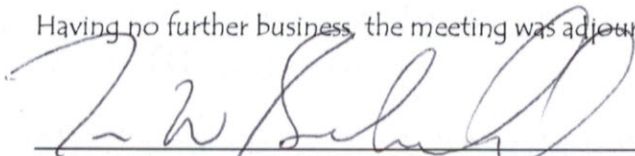
**-Project Priorities:** Mrs. Cushing asked about replacement of the stairs at Will Point Park, which were in poor condition and removed earlier this year. Because of permitting requirements, we are unable to build a sufficient footing for new stairs. Mr. Petersen will check to see what options may be available to remedy the situation.

Security Cameras are still a priority at Old Mill, and will be pursued upon completion of the LED retrofit lighting project.

**Old Mill and Manson Bay Street/ Parking Lights:** Manson Parks will supply the LED fixtures and mounting arms for the project. Two quotes for labor and materials (wire, bolts, screws, etc.) were received and reviewed by the Board. A complete quote was received from Harris Electric; a partial quote was received from Zuluaga Electric. After discussion, the Board decided to table the decision of selecting an electrician for the project. They would like to wait until Zuluaga's complete quote is submitted. Also, budget/cost is a concern at this time and financial information is incomplete. Updated PUD rebate information is to be obtained. Mr. Campbell also asked Mr. Petersen to contact the PUD to see if they would consider contributing to this capital improvement project in 2017.

**NEW BUSINESS:** Mr. Campbell shared the request of community members to change the name of Manson Bay Park to "Gary Knowlton Memorial Park". After discussion, the Board decided that the best way to honor Mr. Knowlton would be to create a plaque or other memorial for permanent display at the park. Board members will look into options and discuss at the next meeting.

Having no further business, the meeting was adjourned at 4:56pm by Mr. Schoenwald.

  
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TRAVIS SCHOENWALD, CHAIRMAN OF THE BOARD OF COMMISSIONERS POSITION #2

  
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SARAH CUSHING, VICE CHAIR OF THE BOARD OF COMMISSIONERS POSITION #1

  
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MARYLENE RIOS, COMMISSIONER POSITION #3

  
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RANDY REED, COMMISSIONER POSITION #4

  
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ROBERT CAMPBELL, COMMISSIONER POSITION #5