

Minutes of the Special Board Meeting  
Manson Park & Recreation District  
October 27th, 2016

**Attending:** Travis Schoenwald, Sarah Cushing, Randy Reed, Rob Campbell, and Robin Pittman. Also in attendance were Patty McClellan and Erasmo De Jesus. Mr. Schoenwald called the meeting to order at 4:04pm.

**FLAG SALUTE**

**APPROVAL OF MINUTES:** Mrs. Cushing asked that an addition be made regarding the plaque/sign which will be posted to denote the Gary Knowlton Memorial Swim Area. A motion was made by Mr. Campbell to approve the minutes as corrected. Mr. Reed seconded. Motion passed 4-0.

**DIRECTOR'S POSITION:** A lengthy discussion was had regarding the Director's position. Mrs. Cushing brought up the AAU Coordinator position which was previously handled by the Director. Mrs. McClellan and Mr. De Jesus both offered their input. All were in agreement that it is beneficial to have office personnel handle AAU. Actual structure of the program is negotiable. Mr. Schoenwald noted that the current job description must be rewritten. The City of Chelan Parks Director job description was favored as a template, and together, the Board reformulated the Manson Parks Director job description. Mr. Campbell will provide a typed version for Board member review prior to the next Regular Meeting. Salary was deliberated and it was agreed that the future Director can expect to earn between \$45,000 and \$60,000 annually, dependent upon experience and education. Benefits will include 14 days of Personal Leave, State Retirement, and a stipend of \$400 maximum for reimbursement of health insurance. The position will be posted after the November 10<sup>th</sup> Regular Board Meeting and will remain open until January 1, 2017.

**ADJOURNMENT:** The meeting was adjourned at 5:55pm by Mr. Schoenwald.

---

TRAVIS SCHOENWALD, CHAIRMAN OF THE BOARD OF COMMISSIONERS POSITION #2

---

SARAH CUSHING, VICE CHAIR OF THE BOARD OF COMMISSIONERS POSITION #1

---

MARYLENE RIOS, COMMISSIONER POSITION #3

---

RANDY REED, COMMISSIONER POSITION #4

---

ROBERT CAMPBELL, COMMISSIONER POSITION #5

10/28/2016