

**Minutes of the Regular Board Meeting  
Manson Park & Recreation District  
October 12, 2017**

**ATTENDING:** Robert Campbell, Travis Schoenwald, and Marylene Rios. Also in attendance were Robin Pittman, Viki Downey, and Erasmo De Jesus. Meeting was called to order by Mr. Campbell at 4:14pm.

**FLAG SALUTE**

**AGENDA ADDITIONS & DELETIONS:** None

**PUBLIC COMMENT/QUESTIONS:** Viki Downey (representing Lake Chelan Swim) presented a donation in the amount of \$7,500, which is to go towards the Swim Lesson program. She praised the Rotary, Lions Club, and community members for their generous contributions.

**APPROVAL OF MINUTES:** The September 14th, 2017 Regular Meeting Minutes were reviewed. Mr. Schoenwald motioned to approve the meeting minutes as written; Mrs. Rios seconded. Motion passed 3-0.

**FINANCIAL REVIEW & VOUCHER** The monthly financial report and voucher were reviewed. With no questions, Mr. Campbell motioned to approve the voucher, and Mr. Schoenwald seconded. The motion carried 3-0. The following payments were issued by the Chelan County Treasurer:

-Payroll: Checks 42442 through 42445 and 13314 through 13320 on 10/5/2017

-Voucher: Checks 811010, 810742, 810834, 810961, 811108, 811171, 810989, 810951, 811024, 811185, 810769, 810920, 810739, 810907, 810793, & 810721, on 10/20/2017

**OLD BUSINESS**

**Park Improvements**

**Manson Bay Waterfront Revitalization Project:** Mr. Campbell provided an update on the October 3<sup>rd</sup> Port of Chelan County meeting. He, along with Mrs. Robin Pittman and Ms. Kara Zupke, presented the Waterfront Project to the Port's Board of Commissioners. They then requested to utilize \$15,000 of the \$90,000 earmarked funds, to hire Pacific Engineering for their services relating to the project. The Port's Board was extremely supportive of the project, and awarded us the full amount requested.

**Pacific Engineering Contract:** The contract between Manson Parks & Pacific Engineering was reviewed, along with the Internal Timeline provided to Mrs. Pittman by Ms. Kara Zupke of Pacific Engineering. The contract was signed and Mrs. Pittman will submit it to Pacific Engineering.

**Comprehensive Plan Update:** Mr. Campbell reminded fellow Board members to submit any input regarding the Comp Plan update. The goal for finalization of the Plan is year-end.

**Director's Report:** Mrs. Pittman updated the Board on the month's happenings. At Willow Point Park, we are still awaiting install of the automated restroom locks. Mrs. Pittman met with park neighbors Storm & Kecia Keffeler to talk about maintenance. The Board agreed to continue the meeting at Willow upon completion of remaining Agenda items. Per dialog at September's Board meeting, Mr. Kevin Amsden was contacted and is interested in having his students construct garbage bins for the park. Mrs. Pittman will check with him once renovation of the school's shop is complete. It was noted that erosion is still a problem at Old Swim Hole. Also worth noting was concern over the lack of a fish cleaning station at the campground. The Board maintained their stance that the new sink will be for dishes only. It was articulated that the existing septic system can't handle the demands of fish cleaning.


**NEW BUSINESS**

**2018 Budget:** the preliminary 2018 Budget was reviewed. Mr. Erasmo De Jesus provided his feedback regarding the need for a utility trailer with the purpose of transporting the 72" mower. Mr. Schoenwald brought up need for improvement of the play structure at Singleton. Because the current preliminary budget does not balance, Mr. Campbell asked that we revisit current rates and that we find areas to reduce projected expenses.

**Willow Point Park visit:** It was announced that the meeting was moving to Willow Point Park. Mr. Campbell, Mr. Schoenwald, Mrs. Rios, Mr. De Jesus, and Mrs. Pittman relocated to the park. Upon arrival, it was noted that parking blocks need to be straightened. Throughout the visit, trees and shrubs were inspected and either deemed suitable, or in need of removal or maintenance. Walnut starts are taking over, so Mr. Schoenwald advised on the best method of removal. Ivy will be removed from tree trunks. Trees will be pruned to allow for visibility of the water and safety of swimmers.

**ADJOURNMENT:** The meeting was adjourned at 5:28 pm by Mr. Campbell.

  
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ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5

  
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TRAVIS SCHOENWALD, VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #2

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SARAH CUSHING, COMMISSIONER POSITION #1

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MARYLENE RIOS, COMMISSIONER POSITION #3

  
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RANDY REED, COMMISSIONER POSITION #4