

Minutes of the Regular Board Meeting
Manson Park & Recreation District
July 13, 2017

ATTENDING: Robert Campbell, Randy Reed, and Sarah Cushing. Also in attendance were Robin Pittman and Monica Barker. The meeting was called to order at 4:25 pm by Mr. Campbell.

FLAG SALUTE

AGENDA ADDITIONS & DELETIONS: Swimming Lessons are going well. Head Lifeguard, Viki Downey, reports that there are 143 children and 3 adults enrolled in the current session.

PUBLIC COMMENT/QUESTIONS:

- There were no comments or questions from the public.

APPROVAL OF MINUTES: The June 8th, 2017 Regular Meeting Minutes were reviewed. Mr. Reed motioned to approve the minutes as written and Mr. Campbell seconded. Motion carried 2-0. Mrs. Cushing abstained due to her absence at the June 8th meeting.

FINANCIAL REVIEW & VOUCHER: The monthly financial report was reviewed. The Voucher was presented and included all the monthly expenses. There were no questions regarding the Voucher or the month's finances. Mr. Campbell motioned to approve, and Mr. Reed seconded. The motion carried 3-0.

The following payments were issued by the Chelan County Treasurer:

- Payroll: Checks: 12818-12826 and 40469-40474
- Voucher: Checks: 805512, 805514, 805532, 805534, 805570, 805588, 805615, 805624, 805638, 805700, 805737, 805750, 805779, 805836, 805850, 805903, 805953, 805963, 806020, 806040

OLD BUSINESS

Director's Report: Mrs. Pittman updated the Board on the month's happenings:

- The lighting retrofit project will start this week.
- Mr. Reed voiced approval that local artist, Mark Strain, would be working on the Gary Knowlton Memorial plaque.
- Mr. Reed mentioned that he is in favor of Head Lifeguard, Willy, creating a Manson Parks promotional video, but cautioned that the Director should have final approval of the video before it is published.

Park improvements:

Downtown Waterfront Design: A detailed report from Pacific Engineering was presented to the board. It was briefly discussed. However, due to the extensive nature of the report, it was decided that each board member should take the time to become familiar with the information prior to the August 10th board meeting. The need for an updated Comprehensive Plan was also discussed. It was decided that updating the plan is a priority, as it is necessary to move forward when applying for grants to fund the waterfront project.

Willow Point Restrooms: The interior walls in the new restrooms now have sheetrock, and the project is nearing completion.

NEW BUSINESS

The opportunity to find a new bank, due to the closure of the local branch of Wells Fargo, was discussed. Should the board decide that the time is right to change banks, Mrs. Pittman recommended North Cascades Bank and Cashmere Valley Bank. This suggestion was based on fees of local banks, but we are awaiting additional information from each. The board realized that this would not eliminate the requirement to make a daily bank deposit, nor would it eliminate the daily commute to Chelan in order to make said deposits, as all three banks are located in Chelan. At that time, an alternative to daily deposits was proposed by Director Robin Pittman. The alternative would require the purchase of an office safe to store the daily deposits. Deposits would be stored in the safe until a certain dollar amount, to be determined by the board, is reached. The board advised the director to look into the purchase of a safe. It was discussed that \$500.00 would be the amount approved without further board discussion. The board will discuss writing a resolution, should a safe be purchased, to decide a dollar amount that can be stored in the safe before a bank deposit is required.

Mrs. Cushing had questions regarding lifeguard duties and signage in the park. Director Pittman is going to research the regulations and report back to the board at the next meeting.

At the request of Head Lifeguard Viki Downey, Manson Bay Park rules were discussed. Viki was unable to attend the meeting due to her lifeguarding duties, and was therefore unavailable to answer questions regarding her request. The board decided that more information will need to be gathered before any decisions are made with regards to updating the current rules at the park. The board decided to table the discussion until the next meeting.

ADJOURNMENT: The meeting was adjourned at 5:35 pm by Mr. Campbell.

ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5

TRAVIS SCHOENWALD, VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #2

SARAH CUSHING, COMMISSIONER POSITION #1

MARYLENE RIOS, COMMISSIONER POSITION #3

RANDY REED, COMMISSIONER POSITION #4