

**Minutes of the Regular Board Meeting**  
**Manson Park & Recreation District**  
**July 12, 2018**

**ATTENDING:** Rob Campbell, Travis Schoenwald, Randy Reed, Taylor Quigley, and Ross Young. Also attending were Robin Pittman, Monica Barker, Kara Raftery, and Diana Piñon. The meeting was called to order by Mr. Campbell at 4:10pm.

**FLAG SALUTE**

**AGENDA ADDITIONS AND DELETIONS:** A customer complaint at Wapato Lake Campground was discussed. Mr. Reed spoke on behalf of the board. It was decided that a refund should be given to the customer.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Minutes from the June 14, 2018 Regular meeting were reviewed. Mr. Schoenwald motioned to approve the minutes as written. Mr. Reed seconded. Motion passed 5-0.

**FINANCIAL REVIEW & VOUCHER:** The monthly financial report was reviewed. The Voucher was presented and discussed. Mr. Quigley motioned to approve the voucher and Mr. Young seconded. The motion passed 5-0.

The following payments were issued by the Chelan County Treasurer:

-Payroll checks: 51393 through 51387, 15800 through 15809, and 15877 and 15878. Check 15804 was voided on 7/9/18 due to payroll error.

-Voucher checks: 825522, 825537, 825539, 825556, 825561, 825580, 825585, 825627, 825646, 825655, 825669, 825679, 825690, 825691, 825717, 825797, 825825, and 825838.

**OLD BUSINESS**

**Comprehensive Plan**

Kara Raftery, of Pacific Engineering, gave an update. The Comprehensive Plan is complete and will be sufficient until 2024. Mrs. Raftery proposed that planning for a new Comprehensive Plan should start in 2023. Pacific Engineering closed out their assistance but mentioned that there is an opportunity for changes and improvements as needed. An updated On-Call Professional Services Contract will be provided.

**Manson Bay Waterfront Revitalization Project**

Kara Raftery, of Pacific Engineering, is getting a preliminary proposal ready to present to the PUD concerning safety issues and improvements at PUD owned property that Manson Parks maintains. Kara will send a copy of the letter to the board when it is complete.

Mr. Reed expressed interest in working with Pacific Engineering on future projects.

The RCO grant presentation is scheduled for August 16, 2018 for property acquisition. The property may have sold, but we are awaiting confirmation. Mr. Campbell would like to approach the new owner if that is the case.

Other projects, such as new playground equipment at Singleton Park, could be covered by an RCO grant with the grant potentially covering 60% of costs.

**Director's Report:** Mrs. Pittman provided a review of the past month's activities. Included were the following:

- The restrooms at Willow Point Park experienced pump failure twice since the pump was replaced. Robin has passed the information along to Correct Equipment.
- The Reclamation District replaced the check valve at the road at Willow Point Park Restrooms.
- The restrooms at Manson Bay Park have been failing every few hours during high usage. There is a significant low spot in the line and another in the vault that could be causing the trouble. We are working with the PUD to find a solution. Allied plumbing came to camera and jet the line. We are waiting for their recommendation.
- The 4<sup>th</sup> of July was a great success. The only incident was that the sprinklers were set to go off at midnight, but actually came on at 11 pm.
- A boat sank in the Marina on June 30<sup>th</sup>. Manson Fire Department's response was excellent. The Dept. Of Ecology commended them for doing a fine job on the cleanup. The Dock Company was able to recover the boat at the owner's expense. The incident was reported to the PUD, who complimented our response.
- All but one of the lights at Old Mill are working again. Glenn Electric is still trouble shooting the light nearest the launch.
- We have received several compliments on the campground this year.
- Our camp host will be leaving on July 27<sup>th</sup> and we are currently screening applications for the position.

**NEW BUSINESS:** None

**ADJOURNMENT:** The meeting was adjourned by Mr. Campbell at 5:44pm.

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ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5

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TRAVIS SCHOENWALD, VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #2

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TAYLOR QUIGLEY, COMMISSIONER POSITION #1

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ROSS YOUNG, COMMISSIONER POSITION #3

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RANDY REED, COMMISSIONER POSITION #4