

**Minutes of the Regular Board Meeting
Manson Parks & Recreation District
February 11th, 2016**

Attending: Travis Schoenwald, Sarah Cushing, Randy Reed, Rob Campbell, Wai Tim Petersen, and Robin Pittman. Also in attendance were Tom Anglin, Connie Lorenz and Aaron Simmons. Meeting was called to order at 4:02 pm by Mr. Schoenwald.

Flag Salute

Agenda Deletion and Additions: Additions of Fishing Derby requests and update regarding stolen Parks trailer.

Public Comment/Questions: Tom Anglin and Connie Lorenz of the Lake Chelan Rotary requested use of one day use dock at Manson Bay for the June 25, 2016 Century Challenge and Cycle de Vine events. They asked permission to use the dock as a staging area for two boats which will be used to ferry bicycles and racers from Manson Bay to Lake Chelan State Park. They anticipate usage during the hours of 10am and 1pm, and will use the dock nearest the launch on the up-lake (non-pier) side of the dock. Rotary volunteers will man the dock with the knowledge and understanding that the dock remains a public use area at all times. The area will be flagged to maintain the safety of participants and spectators alike. Lake Chelan Rotary is a not-for-profit organization and proceeds will go toward scholarships and other community-focused uses. The Rotary will need to provide Proof of Insurance before the event and include Manson Parks & Recreation District and Chelan County PUD as Additional Insured. Mr. Campbell motioned to approve use of the aforementioned facilities for the June 25th event hosted by Lake Chelan Rotary. Mr. Reed seconded. Motion passed 4-0.

Approval of Minutes: Mr. Campbell motioned to approve the Minutes from the January 21, 2016 Special Board Meeting as presented. Mrs. Cushing seconded the motion. Motion passed, 4-0.

Financial Review:

The monthly financial reports were reviewed. Mr. Campbell noted that the donation from Lake Chelan Swim for swim lessons was deposited incorrectly in the "Donations" category. It should be transferred to the "Swim Lessons" line. The Excel spreadsheet used for the Report was not calculating properly and changes will be made to correctly display the Grand Total. Also, the Chelan County Treasurer's Deposit Form has the incorrect BARS code listed for the Old Mill Launch and Parking section. This has caused funds to be erroneously allocated, but will be corrected and funds transferred.

Monthly Voucher Approval:

Mr. Campbell motioned to approve the Monthly Voucher. Mr. Reed seconded; motion passed unanimously.

OLD BUSINESS

Directors Report: The Director provided updates on the following:

- The Chelan County PUD is heading the LED retrofit project for the HID lamps in the parks. They will have more information available in June 2016.
- The Chelan County Sheriff's Department has identified the person responsible for the theft of the Parks trailer from Singleton Park last month. Mr. Peterson said that a decision needs to be made on whether charges will be pressed. After discussion, Mr. Reed motioned that Manson Parks & Recreation District press charges to the full extent of the law for the theft of the trailer. Mr. Campbell seconded. Motion passed 4-0.
- Bids were received from John Gordon and Irish Iron for the repairs necessary on the Singleton ball field dug outs. Bids are for materials; Mr. Petersen is to do the installation. Mr. Campbell motioned for the bid to be awarded to Irish Iron; Mr. Reed seconded. Motion passed 4-0. A discussion was had regarding the party or parties whom may be responsible for the poor results achieved on the original project. Mrs. Cushing noted that every attempt should be made to recoup the money paid to the original contractor. The Director will provide a total dollar amount paid to the contractor at the next Regular Board Meeting.
- Several requests were made for usage of Parks facilities during upcoming fishing derbies. Green Dot Sub Shop requested use of the Wapato Lake boat launch lot on opening day of fishing. The Washington State Bass Federation is hosting 2 (two) tournaments on Lake Chelan and requested use of the lot and launch at Old Mill. These events will take place on April 23rd and 24th, and June 4th and 5th. Participants will pay standard launch and parking fees. A registration tent and weight in station will be set up in the lot, and the cleaning station will also be utilized. During discussion, Mr. Reed recommended the implementation of a standard event application so streamline the request process. Mr. Petersen will look into a template which includes a Board approval line as well as a requirement for Proof of Insurance. Mr. Reed motioned to approve the use of Parks facilities for said events, as presented. Mr. Campbell seconded. Motion passed unopposed.

Park Improvements:

Downtown Waterfront Master Plan- No new information.

Willow Point Restrooms- Mr. Hibbard submitted an updated project summary, in which he stated that the Archaeological Requirements have changed for the project. Now that the parameters are less stringent, it was recommended that the Board reevaluate the ESA contract. Mr. Hibbard noted Columbia Historical Consulting of Coulee Dam as a contender for moving forward with the work. After discussion by the Board, it was agreed that the existing ESA

contract be reviewed, and if cancellable, a quote be obtained from ESA for the new scope of work.

NEW BUSINESS

Employee Medical– Third party payments are no longer being accepted by medical insurance companies. Because of this, warrants issued from Chelan County payable to LifeWise Insurance for Mr. Petersen’s medical benefits have been denied. After discussion, the Board of Commissioners decided that eligible employees shall pay the amount due to the Insurance provider out-of-pocket. The previously approved stipend amount will then be vouchered for in the name of the employee as reimbursement.

Resolution 2106-01 (Warrant Cancellation)– Mr. Campbell motioned to approve Resolution 2016-01 for the cancellation of 2 (two) warrants over 1 year old. Mr. Reed seconded; motion passed 4-0.

Project Priorities: None, however, Mrs. Cushing requested that an Executive Meeting for Evaluation of District Employee. This will be added to the end of next month’s Meeting Agenda.

Having no further business to address, the meeting was adjourned by Mr. Schoenwald at 5:41 p.m.

TRAVIS SCHOENWALD, CHAIRMAN OF THE BOARD OF COMMISSIONERS POSITION #2

SARAH CUSHING, VICE CHAIR OF THE BOARD OF COMMISSIONERS POSITION #1

MARYLENE RIOS, COMMISSIONER POSITION #3

RANDY REED, COMMISSIONER POSITION #4

ROBERT CAMPBELL, POSITION #5