

**Minutes of the Special Board Meeting
Manson Park & Recreation District
December 19, 2017**

ATTENDING: Robert Campbell, Marylene Rios, and Randy Reed. Also in attendance were Robin Pittman, Erin Rosell, Taylor Quigley, and Ross Young. The meeting was called to order by Mr. Campbell at 4:10pm.

FLAG SALUTE

APPROVAL OF MINUTES: The November 16, 2017 Special Meeting Minutes were reviewed. Mr. Reed motioned to approve the minutes as written. Mrs. Rios seconded. Motion passed 3-0.

FINANCIAL REVIEW & VOUCHER The monthly financial report was reviewed. The Voucher was presented and Mr. Reed motioned to approve it as written. Mrs. Rios seconded and the motion passed unopposed.

The following payments were issued by the Chelan County Treasurer:

- Payroll: Checks 13833 through 138835 & 44460 on 12/5/2017
- Voucher: Checks 812711, 812712, 812729, 812730, 812752, 812767, 812795, 812865, 812877, 812885, 812890, 812900, 812930, 812942, 812954, 813060, 813076 on 11/22/2017

OLD BUSINESS

2018 Budget: The proposed 2018 budget was reviewed and employee wages were discussed in depth. Mrs. Pittman proposed the following:

- Secretary position: 4.5% wage increase to keep ahead of minimum wage (see chart).
- Maintenance: 3% increase (see chart).
- Park Aide: 5% increase to encourage quality applicants. This would equate to \$12.50/hr.
- Aquatic Supervisor: 3% increase to \$3,605.00/mo.
- Lifeguards & Swim Instructors: 8.25% increase to stay ahead of minimum wage and encourage quality applicants. Proposed wage was \$12.50/hr.
- Head Lifeguard: Proposed 4.5% increase to \$14.41/hr.
- Campground Host: \$4.5% increase to keep up with minimum wage: \$1,902.00/mo.

Mr. Reed inquired about our current maintenance structure. The Board decided that a new position, Maintenance Foreman, will be created. Mr. Erasmo De Jesus will be promoted to this position due to his knowledge, skills, and seniority. The position will pay \$23.00/hr. A job description will be created and approved at the beginning of the year.

Current marina, boat launch, and campground rates were discussed. The marina rates will be \$15/night for non-power slips (a \$2.00 increase), and the power slip price will remain the same at \$20/night. Campground rates will go to \$25/night for tent sites, \$30/night for 30amp RV sites, and \$35/night for 50amp RV sites. Launch and parking fees at Old Mill will remain the same as last year.

Mr. Campbell motioned to approve the 2018 budget as modified, and Mr. Reed seconded. Motion passed 3-0.

Levy Election: With the current levy ending in 2018, the Board discussed which election ballot they want to put the next levy on. Mr. Campbell prefers the April 24th, 2018 ballot, but discussion will continue at the next regular Board meeting.

Director's Report: Mrs. Pittman provided a review of the past two months:

- The Buckingham's installed a fence at the Old Swim Hole through part of what, they say, is their property. The property has been used by the public and maintained by Manson Parks until now.
- The Lake Chelan Research Institute received 2 Fluidion units, courtesy of WA State Parks. The units take samples of lake water and test for e.coli & total coliform. The results are available in real time and provide valuable data which has not previously been monitored. One of the units was deployed at Manson Bay Marina and can be removed if the Board desires. The Board was fully supportive of the research and is excited to collaborate with Lake Chelan Research institute, WA State Parks, and Sea Grant (a division of NOAA).
- Mrs. Barker (secretary) and Mrs. Pittman created a winter newsletter and the Board offered their input. Aside from some grammatical errors, which will be corrected, the Board approved of the newsletter. It will be published and distributed to residents and businesses within the District.
- Mrs. Pittman requested the Board's stance on wineries sponsoring AAU sports. Mr. Reed motioned that discussion be tabled until the next meeting. Mr. Campbell seconded. Motion passed unopposed.

NEW BUSINESS

Chelan Jet Boat Rides: Mrs. Pittman shared that the owner of Chelan Jet Boat Rides has requested permission to utilize the Day Use docks at Manson Bay for pick-up and drop-off of his customers. He has already obtained permission from the PUD to do the same at the docks in Chelan. After his documentation and insurance were looked over, the Board gave their permission. It was noted that financial transactions are not to be handled on public property.

Oath of Office for incoming Commissioners: Mr. Campbell administered the oath of office for incoming Commissioners, Mr. Ross Young and Mr. Taylor Quigley.

Thank You to outgoing Commissioners: Mrs. Rios & Mrs. Cushing were thanked for their years of service. Mr. Campbell provided a cake to thank the outgoing Commissioners and welcome the incoming Commissioners.

ADJOURNMENT: Cake was distributed and the meeting was adjourned at 5:30pm by Mr. Campbell.



ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5

TRAVIS SCHOENWALD, VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #2



TAYLOR QUIGLEY, COMMISSIONER POSITION #1



ROSS YOUNG, COMMISSIONER POSITION #3



RANDY REED, COMMISSIONER POSITION #4