

Minutes of the Regular Board Meeting
Manson Park & Recreation District
December 8th, 2016

Attending: Travis Schoenwald, Rob Campbell, Randy Reed, and Robin Pittman. Also in attendance was Erasmo De Jesus, Stacy Byquist, Mr. & Mrs. Dodson, Judy Dai, Bill Sharkey and a member of the media. Mr. Schoenwald called the meeting to order at 4:02pm.

FLAG SALUTE

AGENDA DELETIONS AND ADDITIONS: Addition of Sharkey's request for additional commercial moorage

PUBLIC COMMENT:

- Judy Dai shared information from a meeting she attended earlier in the day regarding Chelan Seaplanes and the loss of their business location. There is potential for Manson Parks to collaborate with Chelan Seaplanes and other agencies to find a long-term solution. Chelan Seaplanes requires parking, water access with wind protection, and fuel. More research is needed to help determine the feasibility of this idea. The Port of Chelan County has shown interest in the matter due to the potential for economic growth.
- Mrs. Dodson presented the Board with a sketch of their property which shows typical flood areas. Excessive water is an ongoing problem, which Singleton Park also shares. The Board's goal is to find a drainage solution for the park. In doing so, the hope is that the Dodson's water problem will also improve.

APPROVAL OF MINUTES: Mr. Reed motioned to approve the November 10th Special Meeting minutes. Mr. Campbell seconded. Motion passed 3-0.

NEW BUSINESS: (Due to the lengthy nature of "Old Business", the Board moved ahead to "New Business" to allow for timely discussion of Shoreline's & Sharkey's requests for additional commercial moorage.)

Shoreline Watercraft: Request for additional commercial moorage: Mr. Byquist requested 2 additional commercial moorage slips at Manson Bay Marina in conjunction with his contract. He explained that he is not growing his fleet, but would like to reduce the impact of his business on the breakwater and day use docks. Mr. Reed explained that while he is in support of the recreational opportunities that Shoreline presents to the public, allowing additional commercial moorage is not something the Board can approve. A request must be sent to the RCO. Mr. Byquist also mentioned that he would like his slips to be grouped together. In doing so, he requested slips #28 and #29 rather than #24 and #25. Pros and cons were discussed; ultimately the Board decided that Shoreline will remain in slips #24 and #25. Mr. Byquist, at the request of the Board, provided feedback on the marina. One of his concerns involves "No Wake" buoys, which will be researched.

Sharkey: Request for additional commercial moorage: If the Board decides to request RCO approval for additional commercial moorage, Mr. Sharkey asked that he be included. The total requested would be 60 linear feet of dock space; 40' for Shoreline and 20' for Sharkey. The Board will not pursue the request.

FINANCIAL REVIEW: The financial reports were reviewed and Mr. Campbell motioned to approve the monthly voucher. Mr. Reed seconded. Motion passed unopposed. The following warrants were issued by the Chelan County Treasurer:

- Payroll warrants #32695 and #10703 through #10706 on December 5, 2016.
- Voucher warrants #793302 to #793594 were issued on December 16, 2016.

OLD BUSINESS

Director's Report: Mrs. Pittman provided an overview of the week's events. Updates included the completion of marina repairs, scheduling for Old Mill dock repairs, and the upcoming Accountability Audit Exit Interview.

Park Improvements:

Downtown Waterfront: Design Firm Selection: Tabled until all Board members are present.

Willow Point Restrooms: Mrs. Pittman provided an update from Mr. Hibbard regarding the restroom project. We are now awaiting a detailed bid.

Project Priorities: None.

Singleton Drainage: Discussed previously via Public Comment.

2017 Budget: Mrs. Pittman provided a proposed 2017 budget based on expenses/revenue incurred in 2016 and anticipated expenses/revenue for 2017. The Board discussed each budget line item in detail. The 2017 Revenue portion of the 101 account was satisfactory and the Reserve line was adjusted after determination of the overall budget. Wage Expenditures were discussed. A 5% increase was approved for all employees excluding the Lifeguards/Swimming Instructors and Aquatic Supervisor. The Aquatic Supervisor will earn \$3,500 monthly and the Lifeguard/Swimming Instructor wages will be determined at a later date. The purpose of the increase is to bridge the gap between Manson Parks pay rates and those of other similar agencies. Cost of living was also a factor. All wage increases will go into effect on January 1, 2017. The Board also determined that a year-round maintenance person is needed. Mr. Erasmo De Jesus will be asked to fill this year-round position based on seniority. His paid Personal Leave will be increased to 2 weeks (10 days) per year. At 6:29pm, a scheduling conflict resulted in relocation of the Board Meeting to the offices in the same building. Employee Benefits and Operating Expenditures were reviewed. The budget line item 'Equipment Purchases' was increased from a proposed \$20,000 to \$25,000, in anticipation of the purchase of a utility trailer (in addition to a new maintenance truck). Programming Expenditures were reviewed and adjusted slightly. Utility, Repairs and Maintenance, and Miscellaneous Expenditures were all suitable. Wapato Lake Campground's 2017 budget was reviewed and no changes were made. Upon completion of the budget review, Mr. Campbell motioned to adopt the 2017 budget as developed. Mr. Reed seconded. Motion passed unopposed.

ADJOURNMENT: The meeting was adjourned at 8:13pm by Mr. Schoenwald.

TRAVIS SCHOENWALD, CHAIRMAN OF THE BOARD OF COMMISSIONERS POSITION #2

SARAH CUSHING, VICE CHAIR OF THE BOARD OF COMMISSIONERS POSITION #1

MARYLENE RIOS, COMMISSIONER POSITION #3

RANDY REED, COMMISSIONER POSITION #4

ROBERT CAMPBELL, COMMISSIONER POSITION #5