

**Minutes of the Regular Board Meeting  
Manson Park & Recreation District  
August 10, 2017**

**ATTENDING:** Robert Campbell, Travis Schoenwald, Randy Reed, Mary Rios, and Sarah Cushing. Also in attendance were Robin Pittman, Monica Barker, Kara Zupke, Thom Kutrich, Tyler Sellers, Michelle Smith, and the media. The meeting was called to order at 4:10 pm by Mr. Campbell.

**FLAG SALUTE**

**AGENDA ADDITIONS & DELETIONS:** None

**PUBLIC COMMENT/QUESTIONS:** There were no comments or questions from the public.

**OLD BUSINESS**

**Park Improvements**

**Manson Bay Waterfront Revitalization Project:** Due to the attendance of Kara Zupke and Thom Kutrich, from Pacific Engineering, Mr. Campbell requested that the meeting be conducted out of order. No one opposed. Ms. Zupke spoke on behalf of Pacific Engineering, and went over the company's proposal to assist the board in moving forward with the project. She explained that the current priority would be to update the Comp. Plan, as without it, other aspects of the project, including applying for grant funding, could not take place. Ms. Zupke also informed the board that Pacific Engineering is enthusiastic about working together to bring the project to completion, but would require a signed contract before further action. She provided an On-Call Professional Services Proposal in the amount of \$15,000.

**NEW BUSINESS:**

**Repaving of Old Mill Launch:** Due to the attendance of Tyler Sellers and Michelle Smith, from the PUD, Mr. Campbell requested that the meeting continue out of order. No one opposed. Mrs. Smith spoke, first, on behalf of the PUD. She went over the proposed September 2017 closure of Old Mill Launch and the negative feedback they had received from members of the community. At that point, Mr. Reed had several questions regarding the closure of the launch. Tyler Sellers, project manager, explained the logistics of the project regarding safety, efficiency, and cost. New spring dates for the project were proposed. The board agreed that April and May would be the best times to complete the project. It was decided that next year's annual launch pass holders will be notified of the closure dates at the time of purchase.

**APPROVAL OF MINUTES:** The July 13th, 2017 Regular Meeting Minutes were reviewed. Mr. Schoenwald motioned to approve the minutes as written and Ms. Rios seconded. Motion carried 5-0.

**FINANCIAL REVIEW & VOUCHER:** The monthly financial report was reviewed. The Voucher was presented and included all the monthly expenses. Mr. Schoenwald questioned the amount spent on garbage services. Mrs. Pittman informed the board that she is closely monitoring the situation, and that costs should decrease at the end of summer. She also mentioned that the recent lack of recycling facilities in Manson may be impacting the increase in refuse. Mr. Reed motioned to approve, and Mr. Schoenwald seconded. The motion carried 5-0. The following payments were issued by the Chelan County Treasurer:

08/10/2017

-Payroll: Checks: 13056-13064, 41415-41419, 808299, 808248, 808306  
-Voucher: Checks: 807144, 807145, 807158, 807162, 807186, 807210, 807257, 807312, 807338,  
807347, 807367, 807378, 807437, 807454, 807537, 807571, 807592

## OLD BUSINESS

### Park improvements:

**Manson Bay Waterfront Revitalization Project:** The board asked Director Pittman to contact Ms. Zupke (Pacific Engineering) to request a formal contract, and to place it on the agenda for the next meeting. The board also requested that Director Pittman contact the Port of Chelan County to determine what funding, if any, is available to pay for Pacific Engineering's services. The board agreed to read through all of the information provided by Pacific Engineering before the next meeting.

**Willow Point Restrooms:** The new restrooms are now open, and passed final inspection on August 9, 2017. By a 4-1 vote, the board decided to designate one bathroom as men's and one as women's. Automatic locks are on order, and until they arrive, the bathrooms will be locked manually at night by security and opened in the morning by maintenance staff. It was advised that the opening of the restrooms should be reported to the media. Additionally, erosion is a concern behind the bathrooms, and needs to be addressed.

**Comprehensive Plan update:** The need to update the Comp. plan was discussed. The board would like to move forward with Pacific Engineering if it is possible. Erosion is a major issue that needs to be addressed.


**Director's Report:** Mrs. Pittman updated the Board on the month's happenings:

- Erosion control needs to take place at the Old Swim Hole. Director Pittman will contact Larry Hibbard for suggestions.
- The lighting retrofit project will resume next Monday, as the lift is now available.
- Director Pittman stumbled across Manson Parks' business structure, and will look in to it further.
- The complaints regarding single trailers being parked at the front of the lot at Old Mill were discussed, and the board did not feel the need to change the current policy.
- The lawnmower at the campground will not last another season. The board requested that a mower be added to the 2018 budget plan. Estimated cost of a new mower is \$2,200 to \$2,500.
- Mr. Schoenwald will look into donating a used trailer to the campground.

**Manson Bay Park Policy:** Discussion of Park rules was tabled until the next meeting.

**ADJOURNMENT:** The meeting was adjourned at 6:05 pm by Mr. Campbell.

  
ROBERT CAMPBELL, CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #5

  
TRAVIS SCHOENWALD, VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS- POSITION #2

SARAH CUSHING, COMMISSIONER POSITION #1

  
MARYLENE RIOS, COMMISSIONER POSITION #3

  
RANDY REED, COMMISSIONER POSITION #4

08/10/2017